

2017 HOLT HOMETOWN FESTIVAL PARTICIPANT RULES

REGISTRATION DEADLINES

- **Food vendor applications** are due no later than **August 1st**
- **Other Vendor Applications** (retail, arts, crafts, etc. and non-profit) applications are due no later than **August 14th**

SET UP TIMES

- Friday, August 18th: 3:00 p.m. to 10:00 p.m.
- Saturday, August 19th: 7:00 a.m. to 10:00 a.m.
- All vehicles must be moved from the vendor area no later than 9:30 a.m. day of festival.

TEAR DOWN TIMES

- All vendors/exhibitors can begin tear down the day of the festival at 6:00 p.m. if you so desire. However, you are encouraged to stay until the fireworks begin (usually between 9:30 and 10:00 p.m.) PLEASE NOTE: Any vendor wanting to tear down **PRIOR TO 6:00 P.M.** must obtain pre-approval from the Festival Director.
- Vehicles will not be allowed in the vendor area until after the fireworks are finished.

REFUNDS: NO REFUNDS and no exceptions! The festival will take place rain or shine

FOOD VENDORS

- Food vendors must be classified as a food vendor to sell any food or beverage.
- Food vendors must provide a list of items being sold in advance.
- All baked goods sold must be made in a licensed kitchen or under the Cottage Food Law and be labeled per those requirements.

OTHER VENDORS (RETAIL, ARTS, CRAFTS, ETC.)

- Prices must be displayed clearly and legibly.
- Vendors must comply with all laws, ordinances and regulations of the United States, State of Michigan, County of Ingham and Delhi Township.
- No inappropriate or obscene products are to be sold or displayed.

NON-PROFIT ORGANIZATIONS

- Non-profit organizations may promote their organization only.
- Non-profit organizations may not provide free products or services that are for sale elsewhere at the festival, i.e., water, pop, etc.
- NOTE: Non-profit organizations **MUST** stay in their designated 10' x 10' booth area...no standing on sidewalks or walking around with promotional materials.

POLITICAL ORGANIZATIONS

- Political organizations must be pre-approved by the Holt Hometown Festival Board.
- Political organizations will be required to pay a \$60.00 booth fee, will follow the set up time and tear down time stated for Non-Profits, and will comply with all other vendor rules.
- NOTE: Political organization **MUST** stay in their designated 10' x 10' booth area...no standing on sidewalks or walking around.

PETS: Vendors are not permitted to have pets in their booth.